

# BRAIN INJURY PROFESSIONAL CERTIFICATE COURSE



## How to Purchase and Use Group Access Codes

This feature allows an organization to purchase access to the course for a group of individuals.

**Purchasing Codes:** An individual can choose the “Want to Sign Up a Group?” option and complete one registration to receive access codes that can be used by individuals to register and take the course.

- If you purchase 1- 9 access codes, the cost is \$175 per person
- Purchase 10 or more access codes, you receive a discount of \$150 per person

Once you have purchased the access codes, you can download the codes. You will also receive an email receipt with the codes to keep for your records. The purchaser will be responsible for managing and distributing these codes. Access codes allow staff members to access the course. The purchaser will also need their own individual access code if they want access to the course.

How individuals access the course with an access code:

1. Go to the course page: <https://www.biav.net/courses/virginia-brain-injury-professional-certificate-program/>
2. New users will be prompted to enter their name, create a username and password, and enter the access code
3. If the participant has already created their account, they can log in and redeem their code.

\*Only one person can use each access code. Once the course has been completed, a certificate of completion will be provided for download for the individual.

\*\* Users can log back into the course at any time by returning to the [course page](#).

If you have questions, contact:

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